Franklin Public Library

Board Meeting Minutes

January 9, 2025

1. Call to order by Sue Stevens, President, at 6:32 pm.
2. **Roll Call**: Members Present: Sue Stevens, Rick David, Kate Barron and Katy Hagaman Members Absent: Janice Cherkasky and Robin Rosen
3. **Approve Agenda**: The agenda was distributed. The agenda was reviewed, seconded, and approved.
4. **Minutes:** The minutes from the December 5th, 2024 meeting distributed by Katy Hagaman were reviewed, seconded, and approved.
5. **New Business:**
	1. Retirement: After many years of service to the patrons of the Franklin Public Library, the Library Director, Teresa Natzke, notified the Board that she intends to retire in December of 2025.
	2. Searching for Staff: The Board is now in the information gathering stage of how to obtain the best replacement for Teresa. Teresa will assist in the creation of the job description and input will be gathered from TLN.
	3. Full Time vs Part Time Staffing: Currently, the Library Director position is part time, the Board is considering a shift to a full time Director to attract highly qualified candidates who are actively involved in the library community.

5. **Treasurer’s Report:** Rick David

 1. The January Treasurer’s Report was reviewed, seconded and approved.

 2. The most recent audit report found no issues with a clean opinion from the auditors. This audit is conducted on a bi-annual basis.

 3. Rick and Teresa will review the budget to date in order to determine any need for amendment.

8. **Maintenance:** Teresa Natzke

1. Basement has been waterproofed and cleaned.

 2. Deposit has been paid for new windows. They will be installed in the Spring.

 3. There has been no required maintenance of the generator.

 4. Exterior lights have been repaired and are working well.

9. **Librarian’s Report:** Teresa Natzke

 1. The Friends of the Franklin Library President, Nick Tonkin, and Vice President, Andy Goldstein, will be resigning from the Friends of the Franklin Library Board. The Franklin Library Board thanks those leaving for their service and recognizes the positive impact the Friends organization has on the library’s ability to service the community.

 2. A mural is being commissioned for the public restroom. Once a design is approved by the Board, funding will be secured from the Friends of the Franklin Library.

10. Public Comments: None.

11. Adjournment was proposed at 7:23 pm.

The next regularly scheduled monthly meeting will be held on February 13, 2025.